

**UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, MAY 28, 2019**

The Board of County Commissioners met in regular session at 8:30 A.M. with Second District County Commissioner Thad G. Geiger, Chairman, calling the meeting to order. First District County Commissioner Timothy D. Collins, Third District County Commissioner Jerry P. McKernan and County Clerk Peggy Franken were present. County Attorney Charles D. Baskins was present for a portion of the meeting.

The Kansas Chief Reporter Paul Stewart observed the entire regular meeting. Susan Studer, John M. Smith, Jr., Custodian Richard Blanton, Register of Deeds Susan Shuster, Emergency Management Coordinator Julie Meng and Road Office Manager Lindsay Norris were present for a portion of the meeting.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to approve the meeting agenda presented. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to approve County Commission minutes of the May 20, 2019 regular meeting as written. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to approve payroll and warrants for the period of May 31, 2019 as presented. Motion carried.

Currently the Doniphan County Law Enforcement Center houses 4 local inmates.

John M. Smith, Jr. was present to discuss drainage issues along Heartland Road and damage to fence on 250th Road. Commissioner Collins told Mr. Smith to file a claim with the Road Department if he believes county employees caused damage to private fencing during routine road maintenance. Mr. Smith asked Chairman Geiger to view Heartland Road to assess drainage issues.

Custodian Richard Blanton told the County Commission the rope broke on the large flag pole and will need to be restrung. The Board was in agreement to contact local vendors to assist with re-stringing the flag pole.

Custodian Blanton also informed the Board an arborist looked at trees in the courtyard. One on the northwest corner of the courtyard and another located south of the east parking lot are dead due to an iron deficiency and will need to be removed at some point. The Board agreed to take bids to have the two above mentioned trees removed during the fall of 2019.

County Clerk Peggy Franken presented the Board of County Commissioners with a proposal from Labor Strategies for the purchase and implementation of an employee time clock system which interfaces with the current Patriot payroll system. Clerk Franken stated there is a one-time cost of \$3,200.00 for interfacing to the current payroll system, a one-time \$525.00 program cost and \$3.00 per month per employee ongoing cost for support and maintenance. The Board tabled action pending review.

The Board of County Commissioners have reviewed the 2020 departmental budget requests and agreed to have Jim Scherer, CPA prepare a preliminary draft of the 2020 budget for their review and discussion prior to publication.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to approve the purchase of a document scanner in the amount of \$1,575.00 for the Register of Deeds office. Motion carried.

Road Office Manager Lindsay Norris informed the Board of County Commissioners the tube approved for 150th and Ash Point Roads would need five (5) 20' sections plus bands for a total cost of \$15,811.20. Commissioner Geiger asked Commissioner Collins if additional options had been explored such as placing a liner in the existing tube or filling it with a slurry. Commissioner Collins said the road is well traveled by farm traffic, with the tube being rusted out at the bottom, the only option is to replace.

Commissioner Geiger made a motion, seconded by Commissioner McKernan, to approve additional repairs to the backhoe in the Second Road District for a total cost of \$4,078.83. Motion carried.

Road Office Manager Lindsay Norris told the County Commission 165th Road overlay project is 100% complete, with Schwab-Eaton, PA performing a final inspection.

Commissioner Geiger made a motion, seconded by Commissioner Collins, to approve the purchase of rock from the Road and Bridge general fund for the following Townships or road locations: St. Columbus Road \$2,309.57, Center Township \$1,281.37 and Wayne Township \$3,768.04. Motion carried.

Bids for construction of equipment buildings for the First and Third Road District Shops were presented to the Board for their review from Jamesport Builders. No action was taken pending review.

Commissioner Collins made a motion, seconded by Commissioner McKernan, to purchase two (2) elbows to extend a tube on 230th and Freeport Roads at a cost of \$392.14 each. Motion carried.

Commissioner Geiger made a motion, seconded by Commissioner Collins, to have employees of the Road Department report accrual and usage of comp time to the Road Office Manager weekly. Motion carried.

Commissioner Geiger made a motion, seconded by Commissioner McKernan, to appoint Terry James Mott as the Second District Road Foreman effective June 1, 2019, subject to a 90-day probationary period. Motion carried.

Road Office Manager Lindsay Norris told the Board of County Commissioners Monument Road, in Section 5 Township 4 Section 22E, is continuing to slough off on the east side of the road. The Army Corp of Engineers has determined the damage is being caused above the river level, therefor Doniphan County will be responsible for repair. Chairman Geiger recommended contacting area contractors to determine a solution to make permanent improvements to the roadway.

Chairman Geiger informed the County Board of a flood forum to be held on Thursday, May 30, 2019 at 3:00 P.M. at the Highland Community Center with Senator Pat Roberts, Representative Steve Watkins and representatives of the Army Corp of Engineers present.

Chairman Geiger executed a declaration of local emergency disaster on behalf of Doniphan County, Kansas, due to recent rains and high water event. Emergency Manager Coordinator Julie Meng informed the County Board a damage assessment will be taken beginning on April 28, 2019 going forward to determine Federal and State declaration.

At 9:36 A.M. Commissioner McKernan made a motion, seconded by Commissioner Collins, to recess into executive session for the purpose of discussing confidential data with legal counsel, with the meeting to be called back to order in the office of the County Commission at 9:41 A.M. Motion carried. The County Attorney and County Clerk remained.

Jim Long, CPA with Karlin & Long LLC, presented the Board of County Commissioners with the 2018 financial audit for Doniphan County, Kansas. Mr. Long issued a clean audit report and suggested non-active funds with a cash balance be transferred to taxing entity general funds and distributed in order for the taxing entities to utilize those funds.

There being no further business before the Board, Chairman Geiger adjourned the meeting at 10:01 A.M.

DATED THIS 28TH DAY OF MAY 2019.

Attest: _____
Peggy Franken, County Clerk

Thad G. Geiger, Chairman