

UNOFFICIAL MINUTES
DONIPHAN COUNTY COURTHOUSE, TROY, KANSAS, JANUARY 14, 2019

The Board of County Commissioners met at 8:30 A.M. in order to reorganize for the 2019 year. Those present were First District Commissioner Timothy D. Collins, Second District Commissioner Thad G. Geiger, Third District Commissioner Jerry P. McKernan and County Clerk Peggy Franken.

Observers included Paul Stewart, Reporter for The Kansas Chief, Health Department/Home Health Administrator Sheryl Pierce, Susan Studer, Chris Gaither, Mark and Anita Rounds for the entire meeting.

County Clerk Peggy Franken administered the oath of office to First District County Commissioner Timothy D. Collins.

Sheriff Chad Clary opened the meeting with the proclamation for the 2019 reorganization.

Commissioner McKernan nominated Second District County Commissioner Thad G. Geiger to serve as Chairman of the Board for the 2019 year. Commissioner Collins seconded the motion. Motion carried.

Commissioner Geiger moved to retain Peggy Franken, County Clerk, as Withholding Tax Agent and Social Security Tax Agent for the 2019 year. Commissioner McKernan seconded the motion. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to appoint County Clerk Peggy Franken as KPERS Designated Agent for the 2019 year. Motion carried.

Commissioner McKernan made a motion to retain the Board of County Commissioners as the County purchasing agents. Commissioner Collins seconded the motion. Motion carried.

Commissioner McKernan made a motion to appoint the Board of County Commissioners to act as the County Board of Health. Commissioner Geiger seconded the motion. Motion carried.

Commissioner McKernan made a motion to appoint Dr. Bradley J. Gaul, MD as the County Health Officer for the 2019 year. Commissioner Geiger seconded the motion. Motion carried.

Commissioner McKernan made a motion to reappoint Sheryl Pierce as the Health Department/Home Health Administrator. Commissioner Collins seconded the motion. Motion carried.

Commissioner Collins made a motion to reaffirm the payment of \$375.00 per month for administrative services by the Health Department into the Capital Improvement Fund. Commissioner McKernan seconded the motion. Motion carried.

Commissioner McKernan made a motion to reappoint Francis Hubbard as the Noxious Weed Director. Commissioner Geiger seconded the motion. Motion carried.

Commissioner McKernan made a motion to reappoint Julie Meng as the Hazardous Materials and ADA Coordinator. Commissioner Collins seconded the motion. Motion carried.

Commissioner Collins made a motion, seconded by Commissioner McKernan, to adopt County Resolution 2019-01, a Resolution waiving the County from preparing financial statements and financial reports in conformity with generally accepted accounting principles for the year 2019, causing financial statements and reports to be prepared in compliance with the cash basis and budget laws of the State of Kansas. Motion carried.

Commissioner Collins made a motion, seconded by Commissioner Geiger, to adopt County Resolution 2019-02, a Resolution of the Board of County Commissioners authorizing participation in the Rural Opportunity Zone Student Loan Repayment Program through the State of Kansas Department of Commerce. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to adopt the 2019 Doniphan County Personnel Policy and Procedures Manual as written. Motion carried.

Commissioner Collins made a motion, seconded by Commissioner McKernan, to order a tax foreclosure sale in 2019. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Geiger, to set the Contractor rate for use of (D6 or larger) dozer equipment to assist the County during emergencies at a rate of \$155.00 per hour. Motion carried.

Commissioner McKernan moved to continue the Courthouse and Health Department hours Monday thru Friday 8:00 A.M. to 5:00 P.M. using flex hours with offices remaining open during noon hours, work days will consist of 7.5 hours per day. Road and Bridge Department, Noxious Weed and Sheriff Departments will be based on an 8 hour day. Work Week: Sunday 12:00 A.M.-Saturday 11:59 P.M. Road and Bridge hours and work schedules, subject to emergency call-in provisions, Monday-Friday 7:00 A.M.-3:30 P.M. unless otherwise set by Board of County Commissioners. Commissioner Collins seconded the motion. Motion carried.

Commissioner McKernan made a motion to reaffirm the County Custodian's hours to be 8:00 A.M.-5:00 P.M. Monday-Friday with on call provisions during emergencies and inclement weather. Commissioner Collins seconded the motion. Motion carried.

Commissioner Collins made a motion to continue to operate the Noxious Weed Department on a cash basis law only and set the work schedule for the Noxious Weed Director as March 1st thru October 31st. The Noxious Weed Director will

continue to be on call November thru February with insurance benefits paid, but no salary compensation, unless determined by the Board of County Commissioners that the Noxious Weed Director is needed to assist with the Road and Bridge Department. Commissioner McKernan seconded the motion. Motion carried.

Commissioner Geiger made a motion to confirm payroll to be paid on the last working day of the month for County employees, with exception of Road and Bridge employees, which are to be paid semi-monthly. Commissioner McKernan seconded the motion. Motion carried.

Commissioner McKernan made a motion cut off dates for time sheets and bills to be the 20th of the month, unless otherwise specified by the County Clerk. Commissioner Collins seconded the motion. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to appoint Public Building Commission members: Thad G. Geiger, President, Jerry McKernan, Vice President, Timothy D. Collins, Secretary/Treasurer. Motion carried.

Commissioner McKernan made a motion to designate The Kansas Chief as the Official County Newspaper for 2019 at a bid of \$1.15 per 12 pica line for legal advertising and \$12.00 affidavit fee, which is an increase of \$.10 per 12 pica line and \$2.00 in affidavit fee over 2018; with consideration to be given to online publication where applicable. Commissioner Collins seconded the motion. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Geiger, to set the limit of unauthorized expenditures for County Commissioners at \$1,500.00 per week for emergency repairs and \$250.00 per expense for Appointed Officials. Elected Officials statutorily are not subject to expenditure limitations however the Board of County Commissioners request professional courtesy be used and notification given when spending in excess of \$1,000.00. Commissioner Collins cast a nay vote.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to set the County's mileage reimbursement rate at .50 per mile when using personal vehicles for travel while doing business for Doniphan County, Kansas. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to confirm preparation of the 2018 county audit by Jim Long, CPA and the 2020 county budget by Jim Scherer, CPA. Motion carried.

Commissioner Geiger made a motion to use the County banks to receive investments provided they meet security deposit requirements and offer the 91 day treasury bill rate and grant the County Treasurer the authority to invest monies with the highest bidder for idle funds. Commissioner McKernan seconded the motion. Motion carried.

Commissioner Geiger made a motion, seconded by Commissioner McKernan, to have department inventory sheets compiled and submitted for approval February 4, 2019. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to adopt the following County observed holidays for 2019. Motion carried.

MARTIN LUTHER KING JR DAY	MONDAY JANUARY 21, 2019
PRESIDENTS DAY	MONDAY FEBRUARY 18, 2019
MEMORIAL DAY	MONDAY MAY 27, 2019
INDEPENDENCE DAY	THURSDAY, JULY 4, 2019
LABOR DAY	MONDAY SEPTEMBER 2, 2019
COLUMBUS DAY	MONDAY OCTOBER 14, 2019
VETERANS DAY	MONDAY NOVEMBER 11, 2019
THANKSGIVING HOLIDAY	THURSDAY/FRIDAY NOV 28/29, 2019
CHRISTMAS EVE/DAY	TUESDAY/WEDNESDAY DEC 24/25, 2019
NEW YEARS DAY	WEDNESDAY JANUARY 1, 2020

Commissioner Geiger made a motion to close to the public at noon December 31, 2019 with employees working until Treasurer's office has closed out county books. Commissioner Collins seconded the motion. Motion carried.

Commissioner McKernan made a motion, seconded by Commissioner Collins, to appoint the slate of Fire District Board Members and Ambulance Director for 2019. Motion carried

Fire #1 – Wathena	Mayor John A. Cluck; President of Council: Mark Morgan Township Trustees: Washington – Richard Schuman Burr Oak- Milton Hartman Jr Marion – Nancy D. Drake Fire Chief Robert Ryser
Fire #2 – Highland	Eric Tracy, Chairman; Josh Falk, Treasurer, Dean Diveley, Secretary. Additional Board Members Joyce Rush and Chris Waggoner. Ambulance Director: Ken Stewart Fire Chief: Joe Florence
Fire #3 – Bendena	Robert Hoffman, Chairman; Tyson Rush, Secretary/Treasurer, Fire Chief Steven Davis
Fire #4 – Elwood	Darrell Lamme, Chairman; Lonnie Young, Secretary; Bobby Hall, Treasurer. Fire Chief Alvin Wood
Fire #5 – Troy	Derek Luedke, John Mike Simpson, Jonathan Huss, Jim Norris, Matt McKittrick. Fire Chief Allen Winkel

Doniphan County Ambulance District #1 Director Matt McKittrick.

There being no further business before Board, Chairman Geiger adjourned the meeting at 8:50 A.M.

DATED THIS 14TH DAY OF JANUARY, 2019

Board of County Commissioners of Doniphan County, Kansas.

Attest: _____
Peggy Franken, County Clerk

Thad G. Geiger, Chairman